## **DIGITAL HAND-IN**

Every assessment event **must** be accompanied by a Digital Hand-In which is due by 4:00pm of the day following the Pin-up Submission.

This Digital Hand-In MUST include a high-quality image of

- the overall Pin-Up as presented on the wall for the assessment in Studio
- a scan or photograph of each component of your submission

Take time and care to ensure these images are in focus and are both well-lit and well framed.

One

Collate and compose all the images of photographs and drawings into a single PDF document for uploading.

Include a title page, subtitles, figure numbers and captions in your layout.

Two

Clearly label the file with your surname, name and the title of the project being submitted

e.g., Newman, Pip Island + Mass

## **Three**

Upload the PDF to Moodle.

Go to the ARCH5112 Design Studio 1 Moodle page and click on the relevant icon



Follow the instructions.