



Senior Academic Appointments & Promotions Policy APPLICATION CHECKLIST

Please complete this form electronically; e-signatures accepted

This form must accompany your application; please attached it to your email when submitting your portfolio link to: saap@unitec.ac.nz

This form must accompany your application

NAME OF APPLICANT:

EMAIL:

	Please Tick
1. I confirm that the information contained in my application is factually accurate.	<input type="checkbox"/>
2. I have read, understood and followed the SAAP ePortfolio Requirements for developing my portfolio for promotion.	<input type="checkbox"/>
3. I am aware of the size constraints of the ePortfolio.	<input type="checkbox"/>
4. I have checked that all links are working.	<input type="checkbox"/>
5. I have sent a link to my ePortfolio to two of my colleagues to ensure that my ePortfolio is generally accessible.	<input type="checkbox"/>
6. The Nomination Form has been completed and emailed previously or is attached to the email when submitting my ePortfolio link.	<input type="checkbox"/>

SIGNED:

DATE: